

Reports and Plans – Easter 2004



Academic Affairs Officer

Jessica Childs

Reports

Quality of Supervisions Survey and Report

Last term I promoted the Quality of Supervisions survey and closed the survey with 1085 responses. The main report has now been written and submitted to Senior Tutors Education Committee and General Board Education Committee for discussion. The executive summary has been to college JCRs and faculty reps. I am in the process of writing the individual college reports.

Education Network

I continued to support the faculty reps and academic affairs officers in their work. I worked on improving communication and feedback between CUSU Education Officers to faculty reps and academic affairs officers, and also encouraged faculty reps to provide feedback to the students they represent and to CUSU. Regular Education Network meetings were held and email updates sent to reps. I supported several different faculty reps and academic affairs officers in projects they were running in their colleges / faculties. I submitted a paper to the University aimed at improving communication between the different representatives in the University's Education committees and have had subsequent meetings with the University and the Faculty Liaison Officer to discuss this.

Feedback to students

Through the Senior Tutors' Standing Committee on Education, I have worked to get colleges to show results from feedback about supervisions that students provide and details of actions that will be taken as a result of it.

Graduate examination appeals

I have approached the Board of Graduate Studies to ask for the graduate examination appeals process to be more widely publicised and am hoping to have a meeting soon to discuss this.

Campaign for Change

Campaign for Change committee has continued to address education equality issues in the University and colleges. Issues addressed over the past term have included:

- Working with the University on its action plan on gender equality and race equality. Members of Campaign for Change have been involved in a race equality consultation with HEFCE.
- Responding to the issues raised in the Indicators of Academic Performance Report through committee work and informal meetings.
- Improving accessibility to lecture materials through a paper to

- Education Committee asking for lecture materials to be placed online and to allow students to record lectures if they seek permission.
- Working with the JCAP committee on a planned project into ethnic minority students' academic performance.
- Encouraging changes such as improved access to the University Library for student parents and students with disabilities to ensure students have equal access to education resources. I raised these issues through my participation in the General Board Review of the UL.

Faculty rep training and academic affairs officer training

I ran training sessions for faculty reps and college academic affairs officers. I also attended Presidents and Externals training.

School to University transition / Study skills

I have met with the University and about the possibility of CUSU and the University jointly funding a programme study skills workshops based in CUSU.

JCAP

I continued to work with the Women's Union as well as Campaign for Change on the JCAP IAP report and through committee work have continued to pressure the University to act upon the findings of the report. I have also worked with members of JCAP in preparing the project to look at academic performance of certain ethnic minority groups and have also just received a report looking at gender issues in graduate study.

Individual Student Support Service

I have continued to do a significant amount of casework, which has covered a varying number of issues ranging from groups of students who are dissatisfied with their education provision through to individual students who have specific problems with their college.

I have also continued to work on ways of improving the service, including a consultation with Senior Tutors about the possibility of an 'ombudsman' figure and continued investigation about the possibility of a part time caseworker.

FAIR

As secretary of FAIR I have been involved in weekly meetings, writing minutes, supporting college JCRs in their rents negotiations and helping put together a Rents Negotiation Pack for colleges.

Plans

Quality of Supervisions Report

I am in the process of completing the individual college reports, which will be sent with copies of the main report to senior tutors and college JCRs. I am hoping to send a press release to the student press. The full report will also be sent to Staff Development, the Pro Vice Chancellor for Education and the Vice Chancellor. I will work with Campaign for Change and other representatives within CUSU on the findings and recommendations of the report.

Exam term events / resources

Exam Skills Day – 1st May. There will be a session for arts and social science students in the morning, MML students at lunchtime and science students in the afternoon. The sessions will cover issues such as subject specific tips, revision techniques, keeping healthy, stress management, support available from CUSU (including explanations of exam appeals and exam arrangements etc) and other bodies including college nurses, the University Counselling Service, the DRC and Linkline etc.

The exam term website www.camexams.com has been recently updated, and will be kept updated with information throughout exam term.

Resources – I will produce an information pack for college academic officers, leaflets about exam term issues for all students (information on exam appeals, exam arrangements, issues that might arise, stress relief, relaxation and useful contacts), bookmarks for all students advertising contact details and camexams and other study skills resources.

Study sessions – I will organise study skills sessions on 4th May for students with specific learning needs in conjunction with the DRC.

Relaxation programme – in conjunction with CUSU Welfare, CUSU Education will run a full programme of relaxation events during the exam period including art sessions, sports sessions, film nights, hot drinks, chill out events, drop in sessions with the Academic Affairs Officer and Welfare Officer and more.

I will support college academic officers in what they organise, e.g. stress relief talks and study skills talks and advertising their events.

Study skills / School to University transition

I will continue to work with the University on the issue of the study skills programme based in CUSU and long term plans for transferable and personal development skills programmes. .

I will continue to work with faculty reps and college JCRs to see how they can help in the transition from school to the education environment in Cambridge.

Campaign for Change

We will produce a briefing booklet for JCRs and MCRs about the work of Campaign for Change, what our aims are, what we have done so far and what we plan to do in the future.

We will look towards running some sort of campaign, including letters to senior tutors and using JCRs and MCRs, to raise awareness of supervisor training, possibly using material from the QoS survey.

We will continue to look at the issues arising from the Indicator of Academic Performance report – possible actions could include sending our responses to the report and what has happened so far to faculties involved in the report, talking to faculty reps about raising issues, encouraging the spread of good practice around the University, encouraging faculties not in the report to address the issues and to continue work on improving student feedback systems.

We will investigate the possibility of putting an anonymous 'feedback' system on the CUSU website where people can report problems or issues that have arisen from their education, e.g. problems with their supervisor, problems with other students in supervisions etc.

We will aim to write an article to be published in TCS or Varsity publicising Campaign for Change's work and the issues that we are interested in.

JCAP

I will continue to work with the Women's Union and Campaign for Change to address issues in the IAP report, as well as ensuring that recommendations in the report are followed up by the University.

I will look at the issues raised in the Gender Issues in Graduate Studies report and see how CUSU Education and the Women's Union can work to address some of the issues.

Education network

I will work closely with the CUSU Education Officer and CUSU Faculty-Liaison Officer to ensure that they are supported in their work and that they can put their ideas into practice.

I will continue to hold meetings, pass information onto the faculty reps and academic affairs officers and support them in their work, especially in any events that they plan to run related to exam term.

Individual Student Support Service

I'm expecting the Support Service to be quite busy during the exam period and after, with students who might have a few problems or worries with exams and then supporting students who are dissatisfied with their result.

Along with the Welfare Officer, I will produce a report about the Individual Student Support Service to go to the Senior Tutors' Welfare and Finance Committee. I will continue working on ideas of how the Support Service can be better run.

SACSMs

I will raise the issues of publishing of class lists with SACSMs as well as follow up issues that were brought to the committee last term.

Graduate issues

I aim to organise a meeting of the graduate faculty reps and MCR officers to see how CUSU can better support them and to find out what issues are of concern.

I will continue work on better publicising the examination appeals procedure, as well as addressing some of the more general graduate issues raised in the recent JCAP report.

FAIR

I will continue to attend meetings of FAIR and aim to put details from the minutes of the meetings on the CUSU website so that students can be aware of what FAIR has been discussing.

Reports

- Ran the Shadowing Scheme (such a succinct sentence for such a mammoth task...!)
- Wrote the Shadowing Scheme Report to go back to the funders and with recommendations for future years
- Open Day on March 11th – thanks to all those who helped!
- Created computer programme to do the allocations for Target Visits over Easter Vac (with help from Rob Ennals THANK YOU)
- Attended Aldwych Meeting in Sheffield on behalf of CUSU
- Ran two training sessions for Mentors
- Did 4 training sessions for Target visit volunteers
- Ran 3 briefings for the Shadowing Volunteers
- Produced Volunteer Information Packs for Shadowing and Target volunteers
- Drafted a CUSU Child Protection Policy (am meeting with CAO in Easter term to get their advice on it, then it will go through Council)
- Lobbied and protested at the 2nd and 3rd readings of the HE Bill in Parliament
- Attended a regional planning day on HE Funding with Mandy Telford, NUS, and other regional Student Unions.
- Got elected as an NUS Conference delegate in order to try and network and promote access work amongst other student unions and went to NUS Conference in a Rover 75.
- Counted and recounted the elections!
- Met with Anne Campbell to discuss the implications of OFFA on access work in universities, as well as lobbying her to vote against the HE Bill
- Have written a draft critique
- Met with the new Pro Vice-Chancellor for Education (including Admissions) to discuss the University's priorities
- Attended the Mature Students Working Group with Sarah
- School Visits in St Albans and Weymouth (more to follow next term)
- Conferences/events: Dorchester Conference and Ilfracombe Conference (Downing), Leeds AimHigher (Selwyn)
- Was on the Cambridge stand at the Bournemouth UCAS Convention
- Committee work: I have been pushing the University to look at their records on interviewer training across the colleges as well as applying as much pressure as possible to ensure that the loss of HEFCE funds will not prevent current levels of access work from continuing
- Met the new Access Press Officer for the University to discuss collaborating on getting positive press stories about the outreach and access initiatives going on.
- Highlighted some key issues concerning access and admissions to the Vice Chancellor when she came to visit the CUSU offices in April.
- Other bits: Delivered flyers and jelly beans to undergraduate students, attended various CUSU club nights throughout term, helped with papers for SACSMs, written a letter with Ben to the EMBS about the Union Building, and other general stuff.

Development Planning Committee (Chair)

- Finalised the changes to the constitution and the standing orders and took both through council

- Attended a majority of hustings to encourage students to vote in the referendum on constitutional changes – the referendum passed!

Plans

- The Access Video.
- Look into the feasibility of Target on Tour/Plan and implement if possible.
- Work with Laura (Target Campaigns Officer) to better define her role and to plan next year's initiatives. Also sabbatical handover documents etc...
- Re-write the Alternative Prospectus (I need help and suggestions so get in touch if you are interested)
- Mentoring (all trained now just need to get into schools)
- Look into getting Shadowing Scheme sponsorship for next year/general sponsorship for CUSU Access and Target
- Write up and make recommendations for the future of Target Visits
- Investigate CUSU getting Legal expenses insurance to better cover the caseworkers and our access work
- Finalise the draft CUSU Child Protection Policy and get the University and CUSU Council to approve it
- Finish and distribute Access and Target Officers Resource Pack
- Access and Target Officer Training
- Thank you social for all those involved in access
- Continue internal campaign to secure funding for widening participation in the university - lobby the Vice Chancellor
- Secure to sitting of GEEMA and CUSU within the new Ethnic Minorities Campaign
- Write the CUSU response to the Schwartz interim report on Fair Admissions to Higher Education and pass it through CUSU Council
- Writing a paper for Senior Tutors on the implications of rent rises for Access to the University with Ben (FAIR)
- Organise the CUSU Garden Party, help out with Mental Health Awareness Week, Exam term events/provisions and other general bits.

Development Planning Committee (Chair)

- Look into producing a 5 year plan for CUSU
- Write a report for Easter 3 on what DPC has done since Michaelmas 3 when the posts were elected

Anti Racism Officer Sachin Shah & Chioma Benjamin

Reports

Dealt mainly with casework, and got involved in planning the Afro- Caribbean Ball. Tried to plan a RESPECT festival for Easter, but key figures are unable to make it, so it has to be pushed back to Michaelmas term. Also, discussed and formulated plans to create a new RESPECT campaign (to replace the Black Students Campaign) co-chaired by the Anti-Racism and the Ethnic Minorities Officer (to replace the Black Students Officer).

Plans

Will produce literature asking students to raise awareness of

the likelihood of a BNP victory in the June 10 elections. Will host an end of term event (probably an international garden party). Continue dealing with casework. Plan for the RESPECT festival, scheduled for Michaelmas. Plan for the Afro-Caribbean Ball. Bring the issue of the RESPECT campaign to one more Black Students Campaign Open Meeting, and then - if successful to CUSU Council.

Black Students' Campaign Chair

Susi Henry

Reports

- Plans to identify an Ethnic Minority rep in each college are blossoming with an ever-increasing list of colleges being brought on board.
- The second annual Afro-Caribbean Ball is a distinct reality. It's shaping up to be a spectacular affair. Better part of last term spent planning with various African and Caribbean-connected Societies is paying off nicely.
- The Autonomous Campaigns Committee (ACC) is up and running with plans in the pipe-line to increase its visibility and effect major changes within the Cambridge Community.
- Links with the ACLT remain strong. The campaign for fundraising on its behalf is underway with the sale of raffle tickets for the 'Gift of Life V' Grand Prize Draw.
- New BSC Constitution should be in force within the week – all unforeseen challenges permitting
- The BSC website is now hosted on the CUSU website [all-be-it with only limited resources currently available] and there is a Forum for discussion/general posting/communications/promotion – *with much thanks to Keith.*

Plans

- Continuing to forge links within the community as per last term expanding the number of community contacts we have to be more representative of the community in which we live.
- The new and improved edition of the Little Black Book is currently being written and all being well will be ready for the 2004-5 academic year
- The ACC has as one of its aims, increasing awareness of the need for greater racial tolerance, another term of meetings and movement ahead – right guys!

- The new Ethnic Minority Campaign working more closely with CUSU Anti-Racism and GEEMA should see some exciting new developments in the coming year.
- Attending the NUS Black Students' Conference in Birmingham April 24-25, 2004.
- Identifying a new leader of and setting up a new committee for the Ethnic Minorities Campaign for 2004-5 and beyond.

Communications and Union Building Officer Shea Luke

Reports

- Got elected at CUSU council Lent III
- Continued participation on Development and Planning Committee and Ents Committee.
- Raised issue of central union building with the Vice Chancellor, but as yet, have had no response.
- Produced this issue of reports and plans (with a little bit of help!)

Plans

- Discuss possibility of more professional marketing and purchasing of I love CUSU council t-shirts with Services Officer
- Discuss with President-Elect and Services-Elect their ideas and plans for next year's Union Building campaign, so as to coordinate ideas for a more effective and hopefully successful outcome.
- Take on College Liaison Survey- plan for this term being to analyse the 'your exec' section of the survey, looking at each college exec structure and make-up.

Community Development Officer Gemma Donaldson

Reports

- a.. Have sat on the University's Committee on Community Activities
- b.. Have worked with Penny Wilson, the University's Community Relations Co-ordinator
- c.. Have begun work with the City Council on promoting the Council and European elections on 10th June

d.. Provided information for students groups as required on applying for money from the Active Community Fund

Plans

a.. To promote the Council and European elections in Cambridge on 10th June 2004

b.. To remind students that they can vote in Council elections both in Cambridge, and in their home constituency, and provide information on how to apply for a postal vote if required.

c.. To continue to look into the idea of a service award, such as a certificate or similar from the University, recognising community involvement.

d.. Continue to encourage students groups to become more involved in the local community, and to apply for money from the Active Community Fund

e.. To develop the Community area on the CUSU website

Council Chair

Jennifer Cooper

Reports

- Chaired Exec meetings, Open Meeting and Lent III & IV.

Plans

- To update some of the Council literature.
- To work with Services to load everything onto the CUSU forums system.

Education Officer

Tom Rodgers

Reports

Elected as CUSU Education Officer, March 2004.

Plans

Exam Term: Liase with officials and members of the Education Network to support college Academic Affairs Officers in attempts to organise Revision skills sessions. Publicise those sessions already planned by the University Counselling Service to be held in some colleges. Work with all members of Exec. to publicise the CUSU Exam skills Day on 1 May.

Preparation for Freshers Week: Assist the Academic Affairs Officer and Academic Affairs-elect to hold an end of term social gathering. Prepare the Education Network to monitor Freshers' Week introductions within colleges. Ensure college JCRs publicise their Academic related support: especially if they have an Academic Affairs noticeboard.

Entertainments Officer

James Rene

No reports and plans received

Faculty Liaison Officer

Rachel Wallach

No reports and plans received

Graduates Officer

Position Vacant

Grassroots Activism (Open Portfolio)

Sam Caldwell

No reports and plans received

Green Officer

Tom Russon

Reports

- Have located and begun to assess the electronic copy of the CUSU Little Green Book, last published in 1997.
- Have arranged and held a meeting of college green officers
- Have helped arranged a meeting of societies/individuals campaigning on ethical/environmental issues.
- Have attended a productive meeting of the University Environmental Management Committee.
- Visited Cambridge Council Environment office and discussed funding possibilities for republishing the little green book.

Plans

- Continue organising meetings for college green officers
- Meet with the EMBS Energy purchasing manager to discuss increasing the amount of green energy the university buys. At present we buy 15% green but many other Uni's buy 100%.
- Attend a meeting with the VC and raise the issue of energy purchasing there as well as discussing the FairTrade Uni principle.
- Take a motion to CUSU council to mandate the formal creation of a Cambridge Ethical/Environmental Committee which I would then action.
- Undertake a feasibility analysis of republishing the Little Green Book.
- Re-do the CUSU green webspace with up to date info and more resources.
- Plan, with societies the logistics of having a joint "greenie" freshers squash next term.

- Look into where the EPIC committee goes from here, in the absence of an EI officer and try and find out what is happening with the EIRIS report!

Higher Education Funding Officer Robin Sivapalan

Reports

I took over office a little before the Easter Vacation. Third Reading of the Bill was approaching and we were all very aware that there had not been much of a national campaign in anticipation of this. We wanted to know that those MPs who had voted against at Second Reading would do so again. We also wanted to target the MPs that abstained. I spent about two weeks on a national ring-round offering Student Unions a petition that I put together that had the endorsement of the NUS, NATFHE and the AUT. The response was positive.

Ben, Liam and Suzy from FACT maintained the dialogue with Anne Campbell, suggesting alternative amendments to remove variability from the Bill. We consulted with the NUS, other Student Union Officers and MPs over Ian Gibson's amendment.

Members of FACT and some of the Sabbatical-Elect officers met with OUSU Officers at the Varsity Boat Race in London to offer our students the opportunity to mandate their Executive to Lobby their MP at Second Reading. We faxed MPs to make appointments. We had some success with about six appointments for the day.

I attended NUS Conference as a Campaign for Free Education activist, and helped with Kat Fletcher's (successful) election campaign. I had also produced a discussion document for the CFE on the argument for HE expansion. Obviously Conference was curtailed for Third Reading. I drove down to London to make some final arrangements for the day.

The CUSU NUS delegation worked tirelessly throughout the day green-carding various MPs with limited success. Cambridge was, without doubt, the most organised delegation. The meeting with Anne Campbell in the Commons was well co-ordinated by Ben, with a range of complementary, well-argued lines being put to Anne.

Plans

The FACT plan for working with the Lords is to amend the Bill as much as possible. We shall be working with Student Unions around the country to engage with as many Lords as possible on several different levels.

I think that whatever the outcome of the Bill in the Lords, it is important to keep in mind the arguments that spurred on such an active campaign over a year ago. Plans of action should be clearly differentiated from points of principle. I also think we need to start putting real pressure on the National Union of Students. I think it has been our experience that we have

often had to take the lead in campaigns and in some instances fill in where NUS has failed to act or co-ordinate. It seems that the same is to be true in the Lords. While I commend the commitment of students in Cambridge to taking a disproportionately large role in this national campaign; we affiliate to a National Union for a reason.

HIV & Sexual Health Officer

Dan Crompton

Reports

- * Have been planning and preparing for National Condom Week (which is 10th-14th May).
- * I've written a report on the Sexual Health Talks for Freshers that happened in (almost) every college in Michaelmas 2003 (contact me if you want a read!).

Plans

- * Hand over to my successor.
- * National Condom week - flyers and website are on their way!

International Students Campaign Chair

Kerry Tang

Reports

Welfare

The Immigration and Asylum Bill, which proposed the international renewal charges, has had its second reading in the House of Lords. Campaigning against removal of clause 27 (which proposed visa application charges) is unlikely to have much effect this far in the legislation process, but current petitioning will continue. Our aim for next year will be to campaign for exemption of international students from the visa application and renewal charges.

Social

Following on the success of previous formal halls organised by the outgoing committee, more formal halls will be held in the future. Club nights were cancelled last term as a result of poor attendance. Plans to improve and reintroduce club nights, including a change venue, decrease frequency of club nights, and increase publicity are being considered.

Freshers'

Planning and preparation for freshers' week are under way. In addition, we're also planning to produce a colour-print international students' handbook, providing invaluable information about life as an international student and settling in Cambridge, as well as providing important information and informing internationals about welfare, academic and social services specifically available to international students. A college mentoring scheme for international students is also being introduced at colleges to help students assimilate into college and university life.

Plans

- Work on revising, updating and adding new material to current international students' handbook in preparation for next year
- Make preparations for the introduction of college mentoring scheme, and next year's freshers' week. College international representatives meetings will be held over term
- Liaise with other relevant student bodies about plan for future, e.g. black students' campaign, Graduate Union
- Liaise with entertainments officer to discuss possibility and preparation for international club nights in the coming academic year.
- Continue campaigning against visa renewal charges, in particular petitioning MP's on behalf of local students against visa renewal charges
- Recruitment of new visa renewal charges committee in preparation for campaigning next year
- Procure sponsorship from companies for CUSU International events.

LesBiGay Chair

Tom Clarke & Tom Howatt

Reports

Awareness Week took place, with social events, parties, a National Blood Service campaign and protest, speed dating in aid of DHIVERSE, market stalls and press coverage,

A new LBG exec were elected and handover completed.

Unique@Life continued to run through the vac, new flyers have been produced and delivered to every college and a new Guest DJ has just started with a champagne reception.

Promoted the online Homophobic Incident Report system.

Introduced a scheme to make dental dams freely available via our welfare officer - to match the free condoms we distribute.

Got funding for more condom and lube packs.

A new batch of LBG phonline volunteers are being trained.

Added 'Thursday socials' for those that want to meet other LBGT people in a relaxed atmosphere and can't make Sundays.

Plans

Prepare the Freedom Book 04-05.

Collate the results of the LBG Grad survey.

Work with MCRs to improve LBG representation with graduates.

Produce the first edition of our renamed publication Assume Nothing.

Change the campaign to be more trans friendly - we now have a trans rep, and we are going to change the name of the campaign to LBGT.

Have a special Unique cocktail party in Mayweek, as well as another event.

Work with LBG reps and JCRs to reverse the growing trend of having 'equal ops' reps.

Develop more events for women and grads to try to improve attendance of these groups.

Run a campaign to determine which pubs in Cambridge are LBGT friendly.

Redevelop website.

Relaunch our welfare services.

Plan Freshers' Week ents and socials, as well as prepare for influx of new LBGT people needing welfare services etc.

Plan Unique relaunch (for Michaelmas) and consider running Unique over the long vac.

Mature Students' Officer

Sarah Lodge

No reports and plans received

President

Ben Brinded

Reports

HE Funding

- Organised a mass consultation of Cambridge students in conjunction with Anne Campbell MP. Over 850 students responded to an online survey, the results of which showed that 81% of students were opposed to variability, and 73% wanted Anne to vote against the Bill at the 2nd Reading.
- Organised a lobby of wavering Labour MPs in London on behalf of the Aldwych Group: student unions of the Russell Group.
- Organised a meeting between Anne Campbell MP & over 100 Cambridge students – the meeting was broadcast on the Today Programme & the BBC Politics Show. Students unanimously called for Anne Campbell to vote against the Bill at its 2nd Reading.
- Lobbied Parliament and Labour MPs continuously during the 2nd Reading of the Higher Education Bill. The Bill passed, but by 5 votes. Anne Campbell MP abstained.

- Assisted in the stewarding and organising of coaches down to London as part of a 1,000-strong NUS delegation to lobby Parliament for the 3rd Reading of the HE Bill.

Rents

- Compiled & wrote a Rents Negotiation Pack (copies available from CUSU) to assist College Unions in their rents negotiations.
- Successfully secured student representation on the
- The Fighting Against Increased Rents (F.A.I.R.) committee continued to provide support and advice for college unions engaged in rents debates.

CUSUents

- Hosted the launch night for the Diablo 2004 June event – with 4 music rooms and some great acts currently signed, it looks like being an amazing night out – www.diabloevent.com for more information!
- Judged and adjudicated in the semi-finals and final of Popsuperstars
- Assisted Dave & Marcus with the continued promotion of the CUSUents clubnight portfolio.

Elections

- Presided as Returning Officer over the 2004 CUSU Elections which saw more candidates than ever before, more posts contested than ever before, and a turnout of around 25%. More details available in the Returning Officer's Report (presented to & accepted by Council at our meeting in Lent 4).
- Assisted the University with publicising the 2004 University Council elections. Organised an informal hustings for the first time.

University Centre

- Successfully secures undergraduate membership of the University Centre for a trial period of 2 terms. Organised a launch night at the Centre which saw a large turnout from both graduates and undergraduates.

University/Colleges/CUSU

- Secured student representation on the intercollegiate Senior Tutors Committee.
- Continued to represent student interests and concerns on the many committees on which I sit (including University Council)
- Took papers to the University to discuss graduate feedback, booking rooms for CUSU meetings, the current state of the CUSU Offices,

College Liaison

- Organised & ran training sessions for new Presidents & External Officers. If anyone wasn't able to make the day but would like to read through some of the documents and resources that were available, please send me an email.
- Relocated fortnightly Presidents' & Externals Meetings to the University Centre with the introduction of small courses and invited speakers who will discuss specific college-related issues.
- Been to a number of college union Open Meetings and bars to chat to exec officers and students. Let me know if you'd like me to come to your college!

Sabbatical & Exec Support

- Organised training for the newly-elected CUSU Executive.

- Assisted Jessica in the development and analysis of the data from the Quality of Supervisions Report.
- Met with Tom Russon (incoming CUSU Green) & Sam Royston (outgoing CUSU Ethical Investment & Fairtrade Officer) to plan a sustainable basis for CUSU Green.

Miscellaneous

- Met and liaised with other university student unions through the NUS and the Aldwych Group (student unions of the Russell Group).

Plans

- Investigate the University's planning proposals for altering the future composition and make-up of the student body, with a view to considering all of the ramifications.
- Meet with the University to further develop proposals to amalgamate University Council & General Board elections, with the CUSU Elections.
- Meet with the University Development Office to look at the links and services that CUSU can provide for Cambridge alumni, as well as installing a feedback system to find out alumni's views on their Cambridge experience.
- Continue to assist College Unions in their rents & catering negotiations through the ongoing work of FAIR.
- Prepare and present a paper to the Senior Tutors Committee analysing the effect of rising student maintenance costs on Cambridge's access message.
- Continue to liaise with the University's Estate Management & Building Services to
- Work with MCRs in breaking down and analysing the composition of the graduate college fee – what the money goes towards, and what the colleges should be expected to provide in terms of welfare and academic provision.
- CUSUents: Run *Diablo '04!*
- Produce an end-of-year report, detailing all of the work that the outgoing sabbatical team have done, for presentation to the final CUSU Council of the year.
- Start work compiling a comprehensive programme of events for handover to the new sabbaticals this coming July.

Services Officer

Keith Collantine

Reports

Wrote the budget - a considerable task! - and rewrote substantial sections of Financial Policy and supporting documents.

Worked with Headporter on version two website design.

Did lots of number-crunching for Jessica's survey.

Had series of meetings with University Health & Safety re: the building - implemented a large number of changes.

Big push on CUSU Alerts on first TCS of term.

Purchased and installed new computer system in office.

Worked on CUSUents restructure proposal.
Sought temporary replacements for two of our three full-time staff (and did not seek a place at NUS Conference as a result).
Various bits of design for Jessica, Lizz, Ents and others.
Sat on elections committee.
Movement of societies to new online directory (CUSU Alerts) 80% done.

Plans

Continue health and safety work and write departmental safety policy.
Begin organising Societies Fair - registration this year will almost certainly be offline.
Recruit new TCS editorial team.
Continue liaison with Charities Commission to tie up certain legal issues.
Consult Estate Management concerning display board in faculties and CUSU Offices.
Interview Entertainments and Business Manager candidates.
Search for quotes on summer publications.
Begin recruiting production staff for summer publications.
Prepare handover & training for incoming sabbatical officers.

Student Opinion Monitor (Open Portfolio) Rupert Myers

Plans

To establish the questions for a survey by liaising with Exec
To research the possibility of an e-survey to save resources
To produce survey
To collect results
To publish results in a meaningful manner

Students with Disabilities Officer Nick Palfreyman

No reports and plans received

Target Campaigns Officer Laura Walsh

Reports

- No report as newly elected

Plans

- Gather feedback on target visits that happened over Easter, including comments from:
 - individual target volunteers
 - college access officers

- college admissions tutors
- previous CUSU Target Campaigns Officer
- Produce recommendations for how Target Campaign can be improved for next year
- Liaise with Suzy (Access) and Naveed (Access elect) to define specific role of Target Campaigns Officer
- Help Suzy in the production of new alternative prospectus
- Encourage use of CUSU forums and applytocambridge.com by college access officers and also sixth formers
- Do the odd exam

Welfare and Graduates Officer

Lizz Waller

Reports

- organised CUSU Energise: a series of free events for students including yoga, salsa, juggling, first aid and more. In total, 12 events were held in 8 colleges and over 130 students attended.
- Attended NUS Students with Disabilities Conference (Blackpool) as an enabler
- Produced and distributed the Unplanned Pregnancy booklet to all college Welfare Officers, and other college union members
- Organised a series of exam term stress talks in association with the University Counselling Service: 8 talks will run in different colleges throughout the exam term period
- Ran Mental Health Awareness Week : including a poster campaign, website, lecture site stalls, a series of talks and events and media work. 6 events well held, 10 000 postcards and over 200 information packs distributed
- Organised 'Time Out': an art therapy group at Kettles Yard to run on Tuesday afternoon through the exam period
- Launched Student Safety Net website providing information about reporting crime, cycle safety, victim support and preventing burglary
- Held weekly Welfare Network meetings providing a forum for sharing ideas, resources and issues between college welfare officers
- Organised CUSU's first Sexual Health training session for college exec members, attended by 17 students and funded by the University

Plans

- Launch an effective 'Light Up Parkers Piece' campaign in association with college unions and APUSU
- Provide a training event for college welfare officers, LBG reps and Equal Opps Officers
- Publicise the Time Out art therapy group organised for this term
- National Condom Week: create an interactive online quiz and information source for students, postcards and posters plus free outreach at CUSU clubnights
- Recruit, and train, volunteers for the CUSU Eating Disorder Support phonenumber to provide a more comprehensive support service throughout the exam period and May Week
- Recruit and train volunteers for sexual health outreach at Diablo, in association with APUSU
- Launch CUSU booklet on Work During term-time for undergraduate students

- In association with the Graduate Union, re-produce an updated version of the Cambridge Student Parent Guide
- Continue to run both weekly resource 'pick-ups' and Welfare network meetings for college welfare officers
- Restructure the current CUSU casework room to create a resource centre open to all students and a more effective working environment for the CUSU phonelines

CUSU Welfare Awareness

Officer Olly Glover

Reports

Got re-elected in CUSU cross-campus elections in March.

Assisted Lizz Waller and the Women's Welfare Campaigns Officer Rachel Cook with editing of a new booklet on Self-injury/Self-harm.

Assisted with planning and postering for Mental Health Awareness Week.

Organised a talk with Professor John Forrester on "The past, present and future of mental health" for Mental Health Awareness Week.

Plans

Continue completing normal duties with diligence and dedication (minuting Welfare Network meetings, supporting Lizz, other administrative tasks, CUSU Exec/Council attendance).

I intend to hold a cookery class this term, partly to raise awareness of healthy eating and partly as a break from revision, demonstrating what is possible just with a set of worn-out hobs! This will depend on my ability to recruit keen student chefs.

Start planning an innovative and significant campaign to promote cycle safety (helmets, lights, the importance of signalling, respecting red lights etc.) in conjunction with Lizz Waller and Welfare-elect Richard Reid; this would be focused on Freshers and Michaelmas Term 2004.

Womens' Officer

Jo Read

Reports

- Attended National Women's Conference
- Worked on Data Analysis of 'Target Women' Survey
- Successfully sought a review of the University's bullying and harassment policy
- Survived International Women's Week!
- Met with University officials regarding women's academic performance

- Attended Childcare Committee
- Attended JCAP to discuss the new graduate report
- Formed group of Sabbatical Women's Officers in the UK to support non-sabbaticals.
- Produced 'sexual harassment guide' for women experiencing sexual harassment
- Worked with NUS Women's Officer-elect on campaigns and events for next year
- Planned Women's Union garden party and celebrations for 'No Diet Day'
- Worked with Faculties on series of talks for next year covering subjects such as the gender pay gap, and women in politics
- Worked with OUSU about plans for next year
- Lost office sofa due to fire safety

Plans

- Finalise 2004-05 Women's Handbook
- Hold by-election for Women's Exec vacancies
- Finish Re-haul of website
- Review misc. WU publications, e.g., women's officer handbook, guide to women's council
- Co-ordinate plans for pilot scheme of mapping project to observe obstacles faced by women students in the university.
- Complete full review of the University's bullying and harassment policy
- Acquire new sofa for office!