

downingjcr.co.uk

Summary Notes on the Constitution of the Downing College Amalgamation Club

Prepared for:

JCR Committee 2004-5

Prepared by:

Richard Hardyment
JCR Vice-President

13th February 2004

Introduction

The constitution sets out how the JCR and MCR should operate, the responsibilities of Officers, and procedures for meetings. The Constitution was revised in March 2003, after an Open Meeting passed proposals by the JCR Committee from 2002-3. As such, this year is the first that a new committee structure will be used. The following document is intended as a brief summary and explanation of the new structures. It is recommended that Committee members read the constitution in full, or relevant sections, to gain an understanding of their duties and obligations. The constitution is available online.

Definitions

- JCR** = Junior Combination Room (all undergraduates are members, unless they opt out)
- MCR** = Middle Combination Room (graduates and “affiliated” students, who are those doing a second degree)
- DCAC** = Downing College Amalgamation Club.
This is the JCR and the MCR
- Quorum** = The number of people required at a meeting for any vote passed by a majority to be “binding”.
- JCR Open Meeting** = Meetings for JCR members to pass motions and get updates from Officers. At least one should take place in Michaelmas, Lent and Easter terms. Quorum is 40, and so if less than forty people attend, motions cannot be passed that are binding.
- DCAC Open Meeting** = One is also required per term. Quorum is sixty. Any budget is normally presented in this, and issues that affect both the MCR and JCR. (A JCR Open Meeting may follow this for convenience).

JCR Committee = The 21 positions below are the on the JCR Committee. This creates, co-ordinates and votes on JCR policy and activities, especially where an alteration to previous policy is necessary. The constitution says that this full committee should meet three times a term: at the beginning, middle and end. Fifteen members are required for quorum.

Senior Officers = The first seven positions below are termed Senior Officers (SOs). The SOs Committee should: lead the divisions (see below); oversee the day to day running and implementation of JCR policy; and prepare matters for discussion by the JCR Committee. The constitution says that the SOs Committee should meet at least once per fortnight.

JCR Committee 2004-5

- | | |
|--|-------------------------------|
| 1. President | BARRY BRIDGES |
| 2. Vice-President | RICHARD HARDYMENT |
| 3. Treasurer | HENRY RYDER |
| 4. Welfare Officer | KAY DRAGE |
| 5. Communications Officer | EMILE AXELRAD |
| 6. Services Officer | BRAD RICHARDSON |
| 7. Academic Affairs Officer | KRYSTYNA LARKHAM |
|
 | |
| 8. Women's Officer | GABY JOZWIAK |
| 9. Men's Officer | TOM ASH |
| 10. Entertainment's Officer | KATRINA BEECHEY |
| 11. Internet Officer | TIM HILL |
| 12. Griffin Editor | RICK ALLEN |
| 13. Target Officer | JJ JAMNADAS |
| 14. GEEMA Officer | AMBER MUN |
| 15. Green Officer | KARA LATHAM |
| 16. Sports Officer | AMY HALL |
| 17. Event Director | VICKY BURGESS |
| 18. Bar President | MATT WARD |
| 19. Freshers' Officer(s) | LEWIS PRESTON AND PIP DAHLOFF |
| 20. International Officer | JP MURIUKI |
| 21. Lesbian-Bisexual-Gay (LGB) Officer | BEN WHITEHEAD |

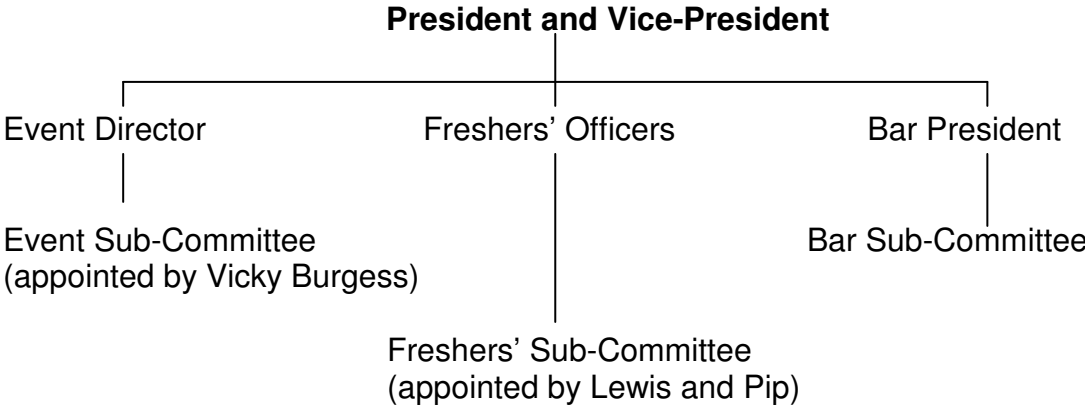
Sub-Committees of the JCR

Ents: JAMES BRAMBLEY; ABIGAIL HINTON; NICK PRICE

New structure: Divisions

The JCR Committee is organised into divisions, headed by a Senior Officer(s). These can be thought of primarily as *lines of communication*. You should note what division you are in, and who the relevant Senior Officer is. Divisions should communicate regularly to discuss ideas, and meet together as often is required (the constitution states that at least one divisional meeting should be held per term).

A. President and Vice-President's Division



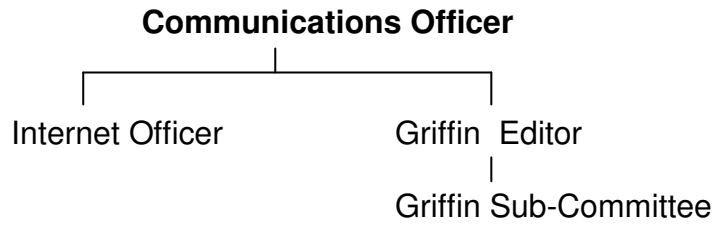
B. Services Division



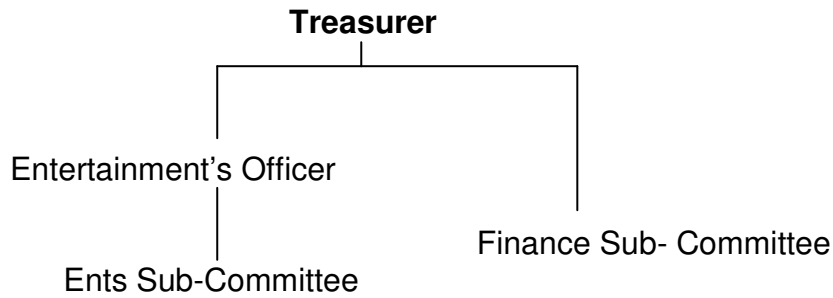
C. Academic Division



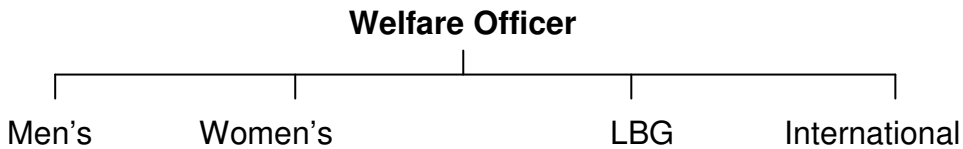
D. Communications Division



E. Treasury Division



F. Welfare and Equal Opportunities Division



Constitution Notes on JCR Open Meetings

1. At every JCR Open Meeting, the respective Senior Officer should present a report on the work of their division. In the unlikely event of the Senior Officer's absence, the President or another Committee member must read out a report on their behalf. If no verbal or written report is received, then the President will censure the Senior Officer.
2. Any member of the full JCR Committee who does not intend to be present at a JCR Open Meeting needs to send a written apology to the President. Any Committee member may be asked questions at an Open Meeting.