

**Minutes of the DCAC Committee Meeting
28th January 2009. Wilkins Room, 1800hrs.**

Prepared for:

DCAC Committee 2008-09

Prepared by:

Davy Kurniawan (MCR Treasurer 08-09)

29th January 2009

i. Present

Dan Chapman (DCAC/JCR President), Dr Adriana Pesci (DCAC Senior Treasurer), Brett Kennedy (MCR co-President 08-09), Camila Aguirre (MCR co-President 08-09), Davy Kurniawan (MCR Treasurer 08-09), Madeleine Ross (MCR President 07-08), Johannes Arning (MCR Treasurer 07-08).

Apologies: Andy Campbell-Smith (DCAC Junior/JCR Treasurer)

ii. Approval of minutes of previous meeting

There were no minutes to approve.

iii. Introductions of current MCR committee 2008-09

Introductions by the incumbent MCR Committee members 2008-09 were made. The DCAC thanked MR and JA for their service to the committee as outgoing MCR President and Treasurer respectively.

iv. JCR Handover

DC informed the committee that the JCR will be holding its elections in the middle of February. JCR Handover will occur no later than 20th February 2009.

v. Complaints regarding DCAC reimbursements

DC has received numerous complaints from JCR members regarding late reimbursements by DCAC. DK also voiced dissatisfaction that DCAC reimbursements to the MCR and the annual MCR grant has not been received. It was explained that this delay was due to unavoidable and last-minute amendments to the DCAC budget, which was only approved in early December 2008.

DC assured the committee that this matter is being dealt with appropriately.

vi. LED keychains for all Downing members

CA has received complaints from female members of the MCR regarding the poor lighting conditions of the path along the paddock, between the Master's Lodge and the Singer building. It is the opinion of the MCR committee that the poor lighting condition could present a safety hazard, given that access-points to the Domus are not always secure. The College has stated that it cannot provide fixed lighting for the path due to building regulations. Therefore, the MCR committee proposed that the DCAC purchases small LED keychains, to be distributed to all members of the College. DK is investigating an exact quote for such keychains.

The DCAC committee agreed in principle that the poor lighting condition could present a safety concern. However, purchase of such LED keychains were beyond the remit of the DCAC especially in the view that this would be a recurring expense. It was suggested that this issue be presented to College, via the Domus Bursar and the General Purposes Committee. CA to pursue this matter further, and report back to the DCAC committee.

vii. MCR furniture purchase

JA reported that the MCR, with prior approval of the DCAC, has purchased furniture for the MCR Common Room from 'The Pine Factory'. The company has received payment from the MCR but has not yet delivered the furniture; the MCR was recently informed that aforementioned company has gone into liquidation. JA, along with DK, will vigorously pursue this matter to obtain monies from the Financial Recovery agents appointed to 'The Pine Factory'. JA is hopeful that monies will be recovered by the credit card company, through which the furniture was bought.

vii. Date of next meeting

The next DCAC committee meeting is provisionally set for 11 February 2009, 1830hrs.

There were no other matters arising. The meeting adjourned at approximately 1845hrs.