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Minutes of the DCAC Committee Meeting

Friday 3rd November 2006

Prepared for:

DCAC Committee 2006-7

Prepared by:

Jamie Saunders
DCAC Junior Treasurer

6th November 2006

i. Present

Marijn Ford (DCAC Senior Treasurer), Amy Froomberg (JCR/DCAC President), Jamie Saunders (DCAC Junior Treasurer), Beth Wensley (MCR Joint President), James Bell (MCR Treasurer)

Also present: David Wotherspoon (Ball President 2007), Lucy Eastcott (Ball Treasurer 2007)

Apologies: Jennie Doolan (MCR Joint President)

ii. Approval of minutes of the last meeting

There were no corrections to the minutes.

iii. Downing Ball 2007

DW gave an update on the Ball. Progress is being made in all areas of the Ball, with final plans being drawn up. The Committee was particularly impressed with the Publicity document drawn up by Chris Hughes (Ball Publicity Officer).

LE talked through the latest budgets, the DCAC Committee again mentioned that the budget at 700tickets left little room to manoeuvre. However the Committee was reassured by the fact that the fireworks could still be cancelled, and by other contingency allowances within sub-committee allocations. Again it was emphasised that the financial aim of the Ball should be to break-even, not to rely on a donation or subsidy from DCAC.

The focus of the discussion was on the size of the commitments the Ball would have to make before receiving ticket income. DW believed these commitments would reach approx £8000. This money would cover both the full cost of printing the posters and flyers and a deposit on marquees, sound and lighting, caterers, stewards and some of the Ents. The DCAC Committee agreed to the Ball spending this money – unfortunately with a May Ball there is no way this problem of spending before receiving ticket income can be avoided.

iv. Open Meeting

The Open Meeting will be held on the 9th November.

The following schedule was agreed:

7pm start JCR Open Meeting (with JCR raffle tickets available between 7-7:10)

Approx 7:30 CUSU talk by CUSU President Mark Ferguson (MCR raffle tickets available between approx 7:30-45)

Approx 7:45 DCAC Open Meeting start

Various prizes will be given out during the course of the evening, including 2 Downing Ball tickets at the end of the meeting. Edward Taylor (JCR Ents Officer) will set up a projector to present the motions/budget on.

The DCAC Committee agreed to propose two DCAC constitutional changes:

a) to reduce quorum from 60 to 45 (proposed AF and BW)

b) to change the financial year-end date from 30th September to 31st July (proposed JS and JB)

Action: JS to word motions and submit to SLJ (JCR Vice-President)

MF gave his apologies in advance for missing the Open Meeting

v. Next Meeting

The Open Meeting will be held on Thursday 9th November

22nd November at 5pm has been suggested as the date for the next Committee meeting.